





**WOMEN'S AND CHILDREN'S HEALTH NETWORK (WCHN)  
GOVERNING BOARD MEETING AGENDA**



**Date** Thursday, 4 February 2021  
**Time** 9.00am – 2.30pm  
**Location** Alan Crompton Boardroom (Samuel Way Building)/MS Teams  
**Attendees:** Jim Birch AM (Chairperson), Stephen Christley, Karen Glover, Ross Haslam, Sandy Miller, Brenda Wilson AM, John Bastian AM, Susy Daw  
**Present:** Lindsey Gough (CEO), Jane Jennings (A/COO), Yvonne Warncken (CFCO), Kate Hawke (Board Secretary), Fiona Turner (Minute Taker)  
**Invited Guests:** Phil Robinson (EDCS), Fiona Margrie (General Manager), Katrina Dee (Director YWSW), Patrick Smith (EDPC)

**Apologies:**

No.	Item		Time	Presenter
<b>ACKNOWLEDGEMENT TO COUNTRY</b>				
<i>We would like to Acknowledge that the land we meet on today is the traditional lands for the Kaurna people and that we respect their spiritual relationship with their Country. We also acknowledge the Kaurna people as the custodians of the greater Adelaide region and that their cultural and heritage beliefs are still as important to the living Kaurna people today</i>				
<b>1. IN CAMERA</b>				
<b>2. MEETING OPENING</b>				
2.1	Welcome and Apologies			Jim Birch
2.2	Confirmation of Agenda / Any Other Business			Jim Birch
2.3	Conflict of Interest Disclosures			Jim Birch
2.4	Confirmation and Signing of Previous Minutes and/or Circular Resolutions			Jim Birch
2.5	Review of Action List <ul style="list-style-type: none"> <li>06.08.20 – 7 - Child Development Council Presentation - WCHN commence a piece of work around engagement and early development, noting WCHN's strong advocacy</li> </ul>			Jim Birch
2.6	Correspondence <ul style="list-style-type: none"> <li>Treatment Spaces letter from CE DHW</li> <li>Health Services Charitable Gifts Board 2019-20 Annual Report</li> <li>Invitation from CE DHW: Board Chair participation in SAH Executive Leadership Steering Committee</li> </ul>	  		Jim Birch
<b>3. MATTERS FOR ENDORSEMENT</b>				
3.1 ★	Risk Appetite Statement			Lindsey Gough
3.2 ★	Staff Wellbeing Strategy			Lindsey Gough/ Patrick Smith
3.3 ★	Revised WCHN Clinical Governance Framework			Susy Daw
<b>Morning Tea 10.00 -10.15am</b>				
YWSW Presentation - training and development for WCHN staff regarding domestic violence – Katrina Dee (Director YWSW), Fiona Margrie (General Manager) – 10.15am – 10.30am				
<b>4. MATTERS FOR DISCUSSION</b>				
4.1 ★	Report from Chair VERBAL			Jim Birch
4.2 ★	Report from Chief Executive Officer			Lindsey Gough
4.3 ★	COVID-19 Vaccination I Update			Jane Jennings
4.4 ★	Financial Report			Yvonne Warncken
4.5 ★	Performance Report (Service Agreement 2020-21)			Jane Jennings
4.6 ★	ECMO Update			Jane Jennings
4.7 ★	Treatment Spaces nWCH			Lindsey Gough/ Phil Robinson
4.8 ★	COO Reporting Structure			Lindsey Gough

<b>5. MATTERS FOR NOTING</b>				
<b>5.1</b>	Organisational/CEO Goals			Lindsey Gough/ Patrick Smith
<b>5.2</b>	ARC performance evaluation			Lindsey Gough
<b>6. COMMITTEE MINUTES FOR NOTING (Draft)</b>				
<b>6.1</b>	Audit & Risk Committee - 2 December 2020			Ross Haslam
<b>6.2</b>	Finance & Performance Committee – 19 November 2020 (cancelled)			John Bastian
<b>6.3</b>	Consumer & Community Engagement Committee - 9 December 2020			Jim Birch
<b>6.4</b>	Clinical Governance Committee - did not meet			Susy Daw
<b>6.5</b>	COVID-19 Committee – did not meet			Jim Birch
<b>6.6</b>	People and Organisation Committee – did not meet			John Bastian
<b>7. OTHER BUSINESS</b>				
<b>7.1</b>				Jim Birch
<b>8. SUMMARY AND CLOSE</b>				
<b>8.1</b>	Meeting Evaluation (Diligent questionnaire)			Jim Birch
<b>8.2</b>	Next Meeting: 1 April 2021			Jim Birch

★Matter for discussion all other agenda items dealt with by exception